

The Bromfield School
June 9, 1999

Harvard Schools Trust
c/o Mr. William Thurston
100 Bolton Road
Harvard, MA 01451

Dear Bill,

We would like to bring you and the other members of the Trust up to date with the results of the grant you funded for the purchase of a digital camera for The Bromfield School.

Although we were delayed for six weeks by the unavailability of some camera accessories, we were able to learn to operate the camera in conjunction with our computer system by February.

The following examples will give Trust members an idea of the range of uses to which we have put the digital equipment in the past few months:

Faculty members have been trained in the use of the equipment and others has asked for training. More training will be offered during the 1999-00 school year on a one-to-one basis.

Students have used the equipment to make a PowerPoint presentation to incoming Harvard Elementary School students.

Students have used the equipment to illustrate the *Bromfield Mirror*.

Photography students are presently learning how to use the camera as part of the transition from film to a digital format.

The science department has taken student pictures to illustrate new curricula applications.

The Bromfield web page has images produced by the digital camera.

A digital photograph accompanying a publicity release was prepared for The Harvard Post

Plans are underway to provide the staff of the Bromfield Yearbook use of the camera next school year.

We would like to express our appreciation to the Harvard Schools Trust for your continued support of the Harvard Public Schools.

For Don and Larry,



Richard H. Maki